

Engineering & Inspections
City of Greensboro



October 29, 2025

To: CaJenn Construction & Rehab Services, LLC.

From: Kristen Kollgaard, CDT 

Subject: Notice of Award

Contract: 2025-0030 Sanitary Sewer Rehabilitation 2025

An electronic file (PDF) of the Contract listed above which has been awarded to your company by the City of Greensboro is being provided to you via an attachment to an email.

Please execute the Contract and return to me along with copies of **Certificate of Insurance and Power of Attorney. Also, include the Additional Insured Endorsement that insures the City and any subcontractors you may use.** The City will only accept bonds executed on the City forms provided. All dates must be the same as the contract date, which is October 21, 2025. Please return the completed documentation to me by November 12, 2025. We will then have the Contract executed by the City officials and return a fully executed Contract to you for your files.

Brian Boyd, Construction Engineer, will contact your company to schedule a Pre-Construction Conference after we have an executed contract.

If you have any questions, please let us know.

cc: Krista Overman, Contract Payments Administrator
Brian Boyd, Construction Engineer
Ryan Wicker, Construction Inspection Supervisor
Jay Guffey, PE, Engineering Supervisor
Shane Messer, Construction Projects Coordinator
Jason Geary, PE, Engineering Deputy Director
Frances Kallam, PE, Chief Design Engineer
Jim Perrotti, CDM Smith, Inc.
Ted Barker, Construction Contracts Administrator