

Engineering & Inspections
City of Greensboro



June 24, 2025

To: Sam W. Smith, Inc.
From: Kristen Kollgaard, CDT 
Subject: Notice of Award
Contract: 2023-0130 Various Stormwater Projects 2023

An electronic file (PDF) of the Contract listed above which has been awarded to your company by the City of Greensboro is being provided to you via an attachment to an email.

Please execute the Contract and return to me along with copies of **Certificate of Insurance and Power of Attorney**. **Also, include the Additional Insured Endorsement that insures the City and any subcontractors you may use.** The City will only accept bonds executed on the City forms provided. All dates must be the same as the contract date, which is June 17, 2025. Please return the completed documentation to me by July 7, 2025. We will then have the Contract executed by the City officials and return a fully executed Contract to you for your files.

Brian Boyd, Construction Engineer, will contact your company to schedule a Pre-Construction Conference after we have an executed contract.

If you have any questions, please let us know.

cc: Krista Overman, Contract Payments Administrator
Brian Boyd, Construction Engineer
Blake Strumbel, Stormwater Project Coordinator
Ryan Wicker, Construction Inspection Supervisor
David Phlegar, Manager Water Resources
Virginia Spillman, Senior Manager Water Resources
Frances Kallam, PE, Chief Design Engineer
Ted Barker, CCA